

**COLLEGE OF ENGINEERING
OFFICE OF THE ASSOCIATE DEAN**

To: Chairperson
 _____ Department

From: _____
 Engineering Advising Office

Date: _____

Subject: TRANSFER CREDITS TOWARD THE MAJOR FOR:
 NAME
 STUDENT #
 TRANSFER FROM

Would you please look over this course syllabus and discuss with the student his/her background in the subject area? Then advise us, in the lower section of this paper, which of your departmental courses he/she should get credit for.

An _____ Engineering student is required to complete these course(s) in your department:

Department Response:

<u>Course No. From Other School</u>	<u>Course No. On UM Credit Evaluation</u>	<u>Title</u>	<u># Credits</u>	<u>UM Equivalent</u>

Signature

Date